

Internal Quality Assurance Cell (IQAC)

CIRCULAR

Ref No: BEC/IQAC/Meeting/2016 - 2017/01

Date: 22-04-2017

This is to inform that IQAC meeting is scheduled for the members on 24-04-2017 at Board Room by

10. A.M to discuss the following.

1. IQAC Cell – Formation
2. ISO Completion Status
3. Quality initiative program for the academic year 2016-2017 - Status
4. Academic Calendar and Academic Schedule
5. Open Forum

Mc. Senthil

IQAC – Coordinator

P. Senthil
Principal

Copy to

1. All HODs
2. IQAC Members
3. Correspondent



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Minutes of IQAC Meeting

Ref No: BEC/IQAC/Meeting/2016 - 2017/01

Date: 24-04-2017

Members Attended

S, No	Name	Designation & Role	Signature
1	Thiru. K.R. Dhanasekar ✓	Correspondent	K. R. Dhanasekar
2	Dr. P. Govindasamy ✓	Principal	P. Govindasamy
3	Dr. A.G.V. Narayanan ✓	Dean	A.G.V. Narayanan
4	Dr. V. K. Senthil Ragavan ✓	Registrar & IQAC Coordinator	V. K. Senthil Ragavan
5	Prof. A. Rameshkumar ✓	Associate Professor & Overall Program Coordinator	A. Rameshkumar
6	Prof. S. RAVI ✓	Associate Professor & ISO Coordinator	S. Ravi
7	Prof. C.Karthikeyan ✓	HOD – Maths & Anti – Ragging Squad Member	C. Karthikeyan
8	Dr. G. Suresh	Associate Professor & Member Internal Complaint Committee	G. Suresh
9	Dr. G. Ramasamy ✓	Internal Ombudsman	G. Ramasamy
10	Dr. R. Loganathan ✓	Scholarship Coordinator	R. Loganathan
11	Prof. K.S.Thirunavukkarasu ✓	Training Officer	K.S. Thirunavukkarasu
12	Mr. I. Abdul Basith ✓	Placement Officer	I. Abdul Basith
13	Prof. S. Easwari ✓	Assistant Professor & IQAC Member	S. Easwari
14	Prof. T.P. Saravanan ✓	Associate Professor & IQAC Member	T.P. Saravanan
15	Prof. K. Thirumalairaja ✓	Associate Professor & IQAC Member	K. Thirumalairaja
16	Prof. S.M. Rajkumar ✓	Assistant Professor & IQAC Member	S.M. Rajkumar
17	Prof. D. Umamaheswari ✓	Assistant Professor & IQAC Member	D. Umamaheswari
18	Prof. S.D. Pabhu Ragavendiran	Associate Professor & IQAC Member	S.D. Pabhu Ragavendiran
19	Dr. S. Saravanan	Associate Professor & IQAC Member	S. Saravanan

- Dr. V.K.Senthil Ragavan, IQAC Coordinator welcomed all the members to the meeting and explained the point to be discussed in short.
- Dr. P. Govindasamy, Principal, lead the meeting



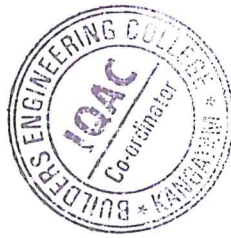
Points of Review	Decisions taken	Responsibility	Target date
IQAC Cell – Formation	It is decided and formally announced in the open forum about the configuration of IQAC Cell and IQAC Coordinator	Dr.VKS as IQAC Coordinator, in addition to the Registrar role	Immediate
ISO Completion Status	Dr. P. Govindasamy, Principal, EBETi has enquired about the ISO completion status, with the EBETi ISO Coordinator Prof.Ravi/Mech. Prof.Ravi/Mech, EBETi ISO Coordinator, has explained and submitted the ISO progress report of the Academic Year 2016-17, to the members present in the meet.	Prof.Ravi/Mech, EBETi ISO Coordinator	-
Quality initiative program for the academic year 2016-2017 - Status	Members of the Meet were discussed about the quality initiative programs like Guest Lectures which booms the student community and FDP, Workshops, Publication, PhD Enrollment etc., which booms the faculty community. Faculty members were encouraged to take part in all the quality initiatives which acts as the back bone towards nurturing their capabilities in academics. Mentors of various disciplines were asked to give a high-quality exposure to their wards, towards participating in quality initiative programmes organized at other institutes.	- All Faculty Members All Mentors	- Immediate Immediate



Academic Calendar and Academic Schedule	Members of the Meet have crosschecked whether 2016-17 academic progress is occurring as per the Academic Calendar and Academic Schedule.	-	-
Open Forum	Challenges faced by the Academic Institutions was discussed among the members	-	-

Mr. Sanjay

IQAC – Coordinator



P. V. V.
Principal

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