



BUILDERS ENGINEERING COLLEGE

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
(An ISO 9001: 2008 Certified Institution | Accredited with B++ Grade by NAAC)

Nathakadaiyur, Kangayam, Tirupur - 638 108, Tamilnadu.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref. No.: BEC/IQAC/Meeting/2018 - 19/03

Date: 08.03.2019

This is to inform that **third IQAC meeting** for the academic year 2018 – 19 is scheduled on 15.03.2019 at IQAC by 10.00 AM to discuss the following agenda. Hereby, it is requested that all IQAC member are asked to attend the meeting.

Agenda:

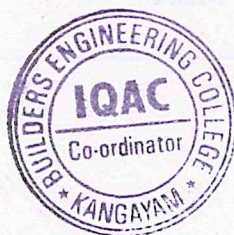
1. Welcome address
2. Review of previous meeting
3. AQAR preparation
4. ICT enabled teaching learning
5. Review of Anna University results
6. Research publications
7. Quality initiative programs
8. Graduation day, Sports day and Annual day
9. Academic and Administrative Audit
10. Placement details
11. Admission process of 2020-21
12. Library requirements
13. Vote of thanks


IQAC Coordinator


Principal & Chairman of IQAC

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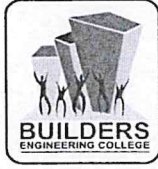
1. All HODs
2. IQAC Members
3. Correspondent
4. Deputy Registrar
5. File



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BUILDERS ENGINEERING COLLEGE
Kangayam-638 108,TN, India.

List of IQAC Committee members are as follows:

S. No.	Role	Member with Designation
1	Chair Person	Dr. S. Gopalakrishnan, Principal
2	Few Senior Administrative Officers	Mr. I Abdul Basith, Placement Officer
		Mr. K. S. Thirunavukkarasu, Training Officer
3	Teachers	Dr. S. Saravanan, Associate Professor, Department of EEE
		Mr. C. Karthikeyan, Associate Professor & Head, Department of S&H
		Mr. R. Ravi, Associate Professor, Department of Mech
		Mr. S. D. Prabhu Ragavendiran, Associate Professor & Head, Department of CSE
		Mr. T. P. Saravanan, Associate Professor, Department of MBA
		Mr. P. Yogeswari, Assistant Professor, Department of ECE
		Mr. V. Sasikumar, Assistant Professor, Department of Civil Engg.
4	One Member from the Management	Thiru. K. R. Dhanasekar, Correspondent
5	One Nominee from Local Society	Mr. S. A. Manoj Kumar, Sri Sellandiamman Oil Mill, Muthur, Tamil Nadu – 638105
	One Nominee from Student	Mr. S. P. Deva Raja, III Year ECE, 2016 – 20 Batch
	One Nominee from Alumni	Mr. M. Manish Kumar Mishra, Mech. Engg. 2012 – 2016 Batch
6	One Nominee from Employers	Mr. T. Thiyagarajan, Managing Director, Triumphant Institute of Management Education (T.I.M.E), Erode
	One Nominee from Industrialists	Mr. U. Uma Maheswaran, Spectrum Info Tech, 1/1, Railway Feeder Road, Old Bus Stand, Virudhunagar, Tamilnadu – 626001
	One Nominee from Parent	Mr. Gansan, F/O Mr. G. Akash, II Mech. Engg, 2017-21 Batch
7	One of the Senior Teachers as the Coordinator/Director of the IQAC	Dr. S. Ravi Shankar, Associate Professor, Department of MBA



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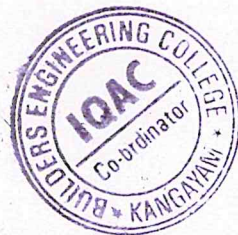
MINUTES OF IQAC MEETING

Ref. No.: BEC/IQAC/Meeting/2018 - 19/03

The **third IQAC meeting** for the academic year **2018-19** is going to conduct on **15.03.2019**, 10.00 AM to 1.00 PM at IQAC. Dr. S. Gopalakrishnan, Chairperson, welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by IQAC Coordinator Dr. S. Ravi Shankar, Associate Professor, Department of MBA.

Agenda for discussion:

1. Welcome address
2. Review of previous meeting
3. AQAR preparation
4. ICT enabled teaching learning
5. Review of Anna University results
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8. Graduation day, Sports day and Annual day
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13. Vote of thanks





INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF IQAC MEETING

Ref No: BECT/IQAC Meeting/2018-19/03

The first IQAC meeting for the academic year 2018-19 is going to conduct on 12.05.2019, 10:00 AM to 1:00 PM at IQAC. Dr. P. Gopalakrishnan, Chairman, welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by IQAC Coordinator Dr. S. Ravi Shankar, Associate Professor, Department

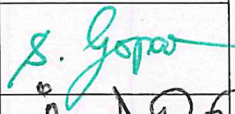
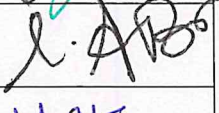
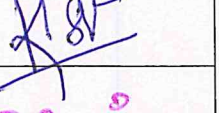
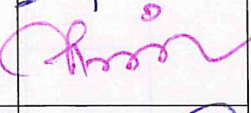
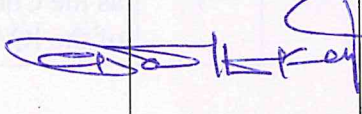

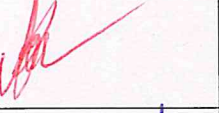
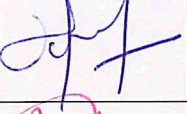

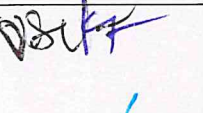
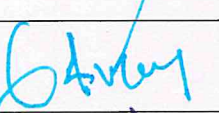
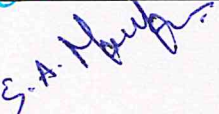
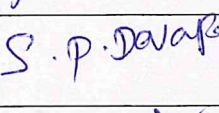
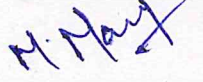
of MBA.

Agenda for discussion:


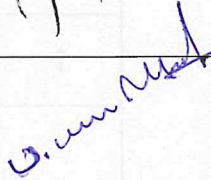
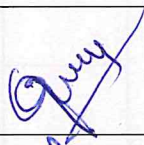

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7	One of the Senior Teachers as the Coordinator/Director of the IQAC	Dr. S. Ravi Shankar Associate Professor Department of MBA	



The following points were discussed:

- Initially, IQAC member had reviewed the previous minutes of meetings. And IQAC coordinator presented the IQAC annual report
- The IQAC members informed the importance of timely submission of AQAR. The dead line to submit the required data to IQAC for all criteria was defined.
- IQAC members discussed about the present ICT enabled teaching learning methods for teaching and insisted that all faculty members should use the ICT tools effectively
- The Committee discussed about the 2019-20 Anna University Odd Semester result and the reason for deviations in the result of certain subjects. Suggestions were given to improve the result in the 2019-20 Even Semester University exams.
- The research publications of faculty members were discussed. The faculty members were instructed to submit their manuscript in the peer review journals before going to the vacation. Further, the Committee instructed the faculty members to get funding from Government and private agencies by applying research proposals and innovative Ideas.
- Quality initiative programs conducted by IQAC were discussed. It was planned to conduct more number of quality initiative programs by each department in the recent technologies to enrich the skills required by the students.
- The feedback received from the graduation day, sports day and annual day coordinators were discussed
- Academic and Administrative Audit report was analysed.
- IQAC members asked the placement team to prepare the students to get recruitment in top level companies and improve the average salary of placed students.
- The IQAC members the efforts taken by the training and placement coordinators to strengthen the overall placed students in the Academic Year 2019-20 by bringing reputed companies for on-campus and off-campus drives. The Committee instructed the training and placement team to continue the same in the coming semester.
- The Committee members discussed the admission process for the academic year 2020-2021. Further, they discussed about the list of categories to avail merit scholarship.



- The IQAC Committee were requested the management to purchase prescribed text books as per 2017 regulation of Anna University, Magazines and e-Journals for the benefit of both students and staff members.

Finally, vote of thanks was given by the IQAC coordinator and proposed the date for the first meeting for the next academic year 2019 – 20 and unanimously decided the tentative schedule during the month of June 2019.


IQAC Coordinator


Principal & Chairman of IQAC

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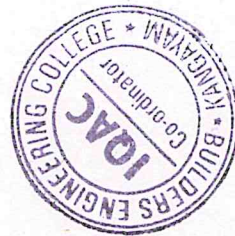
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Ref. No.: BEC/IQAC/Meeting/2018 - 19/03

Action taken report on the decisions of the IQAC meeting held on 15.03.2019. To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

Points discussed	Decisions taken	Responsibility	Target date
AQAR preparation	The dead line to submit the AQAR required data to IQAC before 25.03.2019	All faculty members	25.03.19
ICT enabled teaching learning	All faculty members should use the ICT tools effectively	All faculty members	Immediate
Review of Anna University results	The Committee verified the internal mark analysis of present semester of all years and gave suggestions to perform well in model exam and thereby to improve the university result	All faculty members	Immediate
Research publications	The research publications of faculty members were discussed. Members insisted that the faculty members should submit their manuscripts in peer review journal immediately	All faculty members	31.05.19
Quality initiative programs	After second meeting, four programs were conducted for faculty members and one program was conducted for non-teaching members in order to improve their quality. More programs to be conducted before the end of the academic year.	IQAC Coordinator	31.05.19



Discussed the feedback of graduation day, sports day and annual day	The feedback received from various stakeholders were submitted to programme coordinators to take decision	Programme Coordinator	Immediate
Academic and Administrative Audit	AAA report was evaluated for all departments and the corrective measures proposed by the Chairman of IQAC to enhance the quality of the academic initiatives of the Institution.	All faculty members	Immediate
Placement details	IQAC members asked the placement team to prepare the students to get recruitment in top level companies and improve the average salary of placed students. Various reputed companies were brought in for both on-campus and off-campus placement drive. The present placed student status is 184. The training and placement team should try to make placement for all students.	Placement & Training Coordinator	Immediate
Admission process of 2020-21	The Committee discussed about the Admission process for the academic years 2019-2020 and the merit scholarship and other fee concession for the welfare of the students. The final fee concession list will be prepared on or before 04.04.2019	Admission team	04.04.2019
Library requirements	IQAC members asked to prepare the purchase list of text books as per 2017 regulation of Anna University, Magazines and e-Journals.	Librarian	Immediate

IQAC Coordinator

Principal & Chairman of IQAC



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