

# **BUILDERS ENGINEERING COLLEGE**

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai (An ISO 9001: 2008 Certified Institution | Accredited with B++ Grade by NAAC)

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## **MAINTENANCE POLICY**

# **Upkeep of infrastructure**

The buildings, furniture & fittings, lawns, and gardens are properly maintained

- Against wear and tear arising out of their use
- To prevent damage caused by the vagaries of the weather

The institute has dedicated civil maintenance, Electrical maintenance and General maintenance departments to monitor the maintenance work.

### **Facilities Maintenance**

An exclusive housekeeping department maintains the campus. During class committee meetings, students are asked for their feedback regarding infrastructure facilities and service.

- Every day, classrooms are swept.
- Each day, the corridors are wiped clean.
- All rest rooms are sanitized and cleaned daily.
- Every day, the lawns and gardens are cleaned

#### **Civil Maintenance**

Campus manager is the in-charge for all civil related maintenance. The maintenance operation includesclassrooms, seminar halls, tutorial halls, carpet, floors, walls and ceilings, Doors exterior/interior, Windows, Restrooms/Plumbing fixtures (Commode, Lavatories, Urinals, restroom partition, mirrors, exhaust fans), estate facilities such as water tank, Treatment Plant, Mineral Water plant, etc., Building maintenance is comprised of plumbing, painting, carpentry and minor construction.

#### **Electrical Maintenance**

A faculty member from Electrical department is the in-charge for overall electrical maintenance. It includes all electrical facilities in academic blocks, hostels; generator, air-conditioners, etc., Electrical department maintains a list of electrical devices that requires regular maintenance.

## **Laboratory Equipment and accessories**

All equipment in the laboratories are maintained to prevent breakdowns through scheduled preventive maintenance. List of equipment is prepared by the concerned Lab incharges. Laboratory Technicians / Laboratory in charge in consultation with HoD's prepare a list of maintenance activities to be carried out. Any breakdowns of equipment are attended by the competent professionals or the manufacturer.

### Fire Extinguisher

Fire Extinguisher are provided and placed in different locations of the building for ensuring safety.

## First Aid Equipment

First Aid Equipment is provided to every department and there is a dispensary functioning in the college.A Doctor is nominated who visits during prescribed hours to provide medical treatment.

# **Central Library**

The BEC library has been built to International Standards with an area of 1400 sq.mts. It has a collection of books, Journals, Delnet – IESTC, IMC Packages of E-Journals and latest CDs. All the Library functions such as issue, return, renewing, reservation and searching books have been automated. Development of Library collection is based on the needs of users and AICTE/NBA/UGC/NAAC/Anna University Norms.

# **Physical Education**

To enhance the physical capability of the students, the Institute has brought in various practices apart from core curriculum necessities. For example, the Physical Education Department of Our College has provided a ground for track and field events of about 400m, unique court for Volley Ball, Basket Ball, Ball Badminton, Tennis, Kho-Kho, Kabaddi, Throw ball, Table Tennis, Hand Ball, Cricket and Football. A 16-station fitness center for both boys and girls are also available. Institution has spacious yoga centre with a capacity of 100 participants. Hostel students are given yoga training regularly.